

CURRICULUM COMMITTEE

March 28, 2016

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan (curriculum specialist), N. Cisneros, S. Carr, L. Tenney, J. Maringer-Cantu, E. Luna, J. Rekedal, K. Rose, K. Warren, D. Achterman, F. Lozano, R. Rivera-Sharboneau, E. Dachkova, and E. Talavera (minute recorder).

- I. Call to Order – Welcome at 3:05 pm
- II. Agenda Adjustments
Addition of approval of minutes is added.
MSC (J. Rekedal/R. Rivera-Sharboneau). Vote: unanimous. Approved as presented.
- III. CURRICULUM
New Business
 - 1 NEW COURSE PROPOSAL – FIRST READING
 - a. WTRM 136 OSHA Construction Industry Safety Course
This course covers OSHA standards and requirements as they apply to the construction industry and teaches safety awareness which helps in recognizing and reducing the risk of job site hazards. Emphasis will be on hazard identification, avoidance, control and prevention. Students who successfully complete this course will receive their 10-hour Construction safety course completion certificate/card.
This will allow flexibility and a possible High-Step format for high school students to build interest in the water management program. It was asked for the course number to be in the 200-level since not transferable. This will be changed. To eliminate cross-competition, a letter from the college president is sent to the two other colleges about offering these courses.
MSC (J. Maringer-Cantu/J. Rekedal). Vote: unanimous. Approved with changes.
 - 2 MODIFICATION TO EXISTING COURSE – FORM C
 - a. ENGL 2E Introduction to Women Writers
Updating to add to the English ADT. Update content, cultural diversity, student learning outcomes and textbook.
MSC (J. Rekedal/N. Cisneros). Vote: unanimous. Approved as presented.
 - b. ENGL 99 Supplemental Instruction Leader Training
Extend emergency status. An extension to the emergency status is needed to offer the course for the second time in summer 2016, as needed in preparation for offering supplemental instruction in the 2015-16 academic year. The extension is needed while going through the process of vetting the proposed LRNA discipline through Academic Senate.

A question was raised about the emergency status regulations since it is not an easy process to change student files. As the course stands, it is not a transferable course and discussion needs to be held on the numbering system since courses 1 to 99 are transferable courses. For students who have already taken the course, there is a problem. K. Warren replied that after discussion, this was the pathway advised to extend the emergency status. R. Rivera-Sharboneau replied that a transferable course needs to have a comparable undergraduate course at the four-year university. There are guidelines to how to write up a transferable course. The guidelines are set up to protect students from taking courses that do not apply to their major.. It was advised to place the course at a 199 or 299 level.

K. Warren asked since the peer leaders course is a 0-99 course why ENGL 99 cannot be at a similar numbering system. The response was that the guidance course already existed. This case is different since it is creating a new course. It was asked if a university develops the course is there a problem with modifying the course. The response was that there should not be a problem. The universities tend to look at the transferable courses to see how the student is spending their academic time.

K. Warren pointed out that the Curriculum Committee was offered evidence from UCLA of lower division courses as equivalent to ENGL 99. The bigger problem is creating a department when it first came to the committee. The larger institutional problem needs to be addressed to make the process smoother. R. Rivera-Sharboneau pointed out that the UCLA courses are peer mentoring courses and not supplemental instruction courses. The questions brought up again about the emergency course policy and can the course be numbered properly and create a new discipline for these courses. K. Warren clarified that the UCLA courses are worded differently but contain the same concepts.

F. Lozano pointed out that this course would help provide the training needed.

D. Achterman clarified that the Academic Senate conversation was inconclusive. It was sent back to the Curriculum Committee for further discussion.

R. Rivera-Sharboneau voiced concern about making rash decisions. Instead, time is needed to discuss the issue.

E. Luna amended the motion that this non-precedent setting extension be voted on as is and commit to having the discussion proposed by the Academic Senate for the creation of a new discipline.

MSC (E. Luna/F. Lozano).

Vote: 'Yes'-K. Warren, D. Achterman, E. Luna, J. Maringer-Cantu, K. Rose, F. Lozano, N. Cisneros.

'No'-R. Rivera-Sharboneau, L. Tenney, S. Carr.

'Abstention'-J. Rekedal.

Approved as amended.

- c. MATH 413 Math Immersion Review - Basic Concepts Level 1
Change course title from Math Boot Camp to Math Immersion Review - Basic Concepts Level 1; Change description; Update content, textbook and student learning outcomes.
- d. MATH 415 Math Immersion Review - Algebraic Concepts
Change course title from Math Boot Camp 2 to Math Immersion Review - Algebraic Concepts; Change description; Update content, textbook and student learning outcomes.

MATH 413 and 415 are taken as one motion.

MSC (K. Warren/J. Rekedal). Vote: unanimous. Approved as presented.

IV. ADJOURNMENT by consensus at 3:55 pm.

MSC (J. Maringer-Cantu/K. Warren).